



Supplier Terms & Conditions



Thank you for your interest in partnering with **PJG Property Maintenance** for snow removal services. Before submitting your Supplier Information Form, we ask that you carefully review the following terms and conditions to understand the expectations and standards PJG adheres to when selecting suppliers. By reviewing these terms, we can ensure a mutual understanding and assess whether we are a good fit for a partnership.



1. Scope of Services

- **Services to be Provided:** The Supplier must offer snow removal services, which may include snow plowing, salting, de-icing, shoveling, clearing of walkways, and related snow management services for residential, commercial, or industrial properties.
- **Special Requests:** Suppliers should be prepared for flexibility in scope based on client-specific needs or weather-related demands, including emergency snow events.
- **Equipment and Materials:** Supplier must provide all necessary equipment, tools, and materials (including salt, de-icers, etc.) to perform the services.

2. Performance Standards

- **Timeliness and Availability:** Snow removal is a time-sensitive service, and the Supplier must ensure rapid response times, particularly during snowstorms, and be available for service during inclement weather and peak seasons.
- **Quality Assurance:** Supplier is responsible for ensuring that snow removal is completed to a high standard and that any areas treated are fully cleared of snow and ice.
- **Safety and Compliance:** The Supplier must comply with safety guidelines, including ensuring that equipment and materials are safely used and that workers follow proper safety procedures. This includes following relevant OSHA standards for worker safety.

3. Pricing and Payment Terms

- **Transparent Pricing:** Supplier must provide clear, upfront pricing for all services. Rates for standard snow removal services, emergency services, overtime charges, or additional materials (salt, sand, etc.) should be clearly outlined.
- **Payment Terms:** Unless otherwise agreed in writing, payments are typically due within [insert number] days after invoice submission. Any late payments may incur a penalty fee, as per agreed terms.



4. Insurance and Liability

- **General Insurance Requirements:** The Supplier must maintain valid insurance covering:
 - **General Liability Insurance** to cover third-party claims for bodily injury, property damage, or other claims arising from the Supplier's performance of snow removal services.
 - **Automobile Liability Insurance** for any vehicles used during snow removal services.
 - **Workers' Compensation Insurance** in compliance with applicable laws, to cover any employees or subcontractors performing the services.
- **Proof of Insurance:** Supplier must provide proof of coverage for all required insurances upon request and maintain such coverage for the duration of the contract.
- **Liability:** Supplier agrees to indemnify and hold harmless PJG Property Maintenance from any liability, damage, injury, or claims arising from the Supplier's provision of snow removal services, including but not limited to property damage, personal injury, or environmental damage.

5. Disclosure of Active Lawsuits

- **Disclosure Requirement:** The Supplier must disclose any active or pending lawsuits, claims, or legal proceedings that could impact the Supplier's ability to perform the services under this Agreement. This includes litigation related to business practices, employee disputes, insurance claims, or any other legal matters that could affect service delivery.
- **Right to Terminate:** PJG reserves the right to terminate the partnership if the Supplier is involved in any legal proceedings that could negatively impact the Supplier's ability to meet PJG's performance standards or reputation.



6. Compliance with Laws and Regulations

- **Legal Compliance:** Supplier must comply with all applicable local, state, and federal laws, regulations, and industry standards. This includes environmental laws regarding the use of de-icing agents, and worker safety laws as governed by OSHA and other relevant organizations.
- **Licensing and Permits:** The Supplier must hold all necessary licenses and permits required to provide snow removal services in the relevant jurisdictions. The Supplier must ensure that all employees or subcontractors are properly licensed, where applicable.

7. Confidentiality

- **Non-Disclosure Agreement:** The Supplier agrees to maintain confidentiality with regard to any proprietary or sensitive information, including customer data, pricing, or business operations, that may be disclosed by PJG during the course of the relationship. This confidentiality extends to subcontractors or any third parties involved in the performance of services.

8. Environmental Considerations

- **Sustainable Practices:** PJG values sustainability, and we ask that Suppliers use environmentally-friendly snow removal practices wherever possible, including using eco-friendly de-icing products or minimizing the environmental impact of operations.
- **Disposal of Materials:** Supplier must ensure proper disposal of any waste materials, including snow and used de-icing chemicals, in compliance with local environmental regulations.



9. Evaluation Criteria for Partnership

- **Experience and Reputation:** PJG will assess potential suppliers based on their experience in the snow removal industry, references from other clients, and overall reputation for reliability and quality of service.
- **Capacity and Resource Availability:** Suppliers must demonstrate the ability to meet PJG's service demands during peak periods, including staffing and equipment capacity.
- **Fit with PJG's Values:** PJG values professionalism, customer-centric service, reliability, and clear communication. Suppliers must demonstrate alignment with these values for successful long-term partnerships.

10. Trial Period

- **Evaluation Period:** PJG may require a trial period during the first few snow events to evaluate the Supplier's performance. During this period, the Supplier's timeliness, service quality, and adherence to safety standards will be assessed.
- **Termination During Trial:** If performance expectations are not met, PJG reserves the right to terminate the partnership after the trial period without cause.

11. Termination

- **Right to Terminate:** PJG reserves the right to terminate any agreement or partnership at any time, with or without cause, by providing [insert number] days' written notice. Upon termination, the Supplier is expected to cease all services and return any PJG property.
- **Breach of Terms:** If the Supplier fails to adhere to any of the terms and conditions outlined in this document, PJG reserves the right to terminate the relationship immediately.



12. Force Majeure

- **Uncontrollable Events:** Neither PJG nor the Supplier shall be held liable for any failure to perform services due to causes beyond their reasonable control, including but not limited to natural disasters, severe weather conditions, strikes, or other events that make performance of services impractical.

Acknowledgment

By reviewing these terms and submitting your Supplier Information Form, you acknowledge that you understand the expectations and standards PJG Property Maintenance adheres to. We are committed to creating strong partnerships with suppliers who share our focus on quality, reliability, and customer satisfaction.